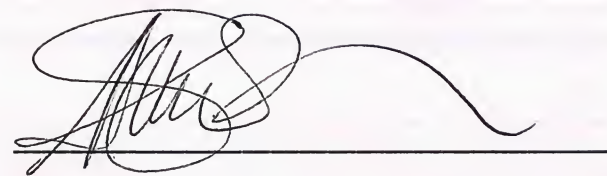


# TOP LEVEL SDBIP

Service Delivery &  
Budget Implementation Plan

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2018 - 2019



SA MOKWENI  
MUNICIPAL MANAGER

DATE: 08/06/2018



HM JANSEN  
EXECUTIVE MAYOR

DATE: 08/06/2016

ashton, bonnievale, mcgregor, montagu, robertson.





# SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)

The Service Delivery and Budget Implementation Plan (SDBIP) details the implementation of service delivery and the budget for the financial year in compliance with the Municipal Finance Management Act(MFMA), 2003 (Act 56 of 2003). The SDBIP serves as a contract between the administration, the Council and the community, expressing the objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. The SDBIP facilitates the process of holding management accountable for their performance. It provides the basis for measuring performance in the delivery of services. The SDBIP is a one-year detailed plan but should include a three-year capital plan.

The MFMA requires the following to be included in the SDBIP of a municipality:

1. Monthly projections of each source of revenue to be collected.
2. Monthly projections of each vote's expenditure (operating and capital) and revenue.
3. Quarterly projections of each vote's service delivery targets and performance indicators.
4. Information on expenditure and service delivery in each ward.
5. Detailed capital works plans allocated by the wards over three years.

The MFMA requires the Municipality to compile a SDBIP for submission to the Executive Mayor. MFMA Circular No. 13 further states that "...being a management and implementation plan (and not a policy proposal), the SDBIP is not required to be approved by Council..."

## COMPILATION OF THE SDBIP

The SDBIP consists of a Top Layer and Departmental Plan for each department. The top layer of the plan deals with consolidated service delivery targets, in-year deadlines and linking such targets to top management.

The Top Layer SDBIP measures the achievement of performance indicators for the provision of basic services as prescribed in Section 10 of the Local Government Municipal planning and Performance Regulations of 2001. National Key Performance Areas and strategic objectives as detailed in the IDP. The Top Layer SDBIP must be approved by the Mayor and any adjustments to targets will be submitted to Council for the necessary approval.

The Departmental SDBIP measure the achievement of performance indicators that have been determined by the operational service delivery within each department and have been aligned with the Top Layer SDBIP. The Departmental Plans must be approved by the Municipal Manager and any adjustments are approved by the Municipal Manager.

Only the Top layer of the SDBIP will be made public or tabled to Council. It is not required that Council approve the Top Layer. It is merely tabled before Council and made public for monitoring purposes.



Section 39 (3)(a) of the MFMA requires the Accounting Officer to submit a draft SDBIP to the Mayor no later than 14 days after the approval of the budget and draft the performance agreements as required in terms of section 57 (1)(b) of the Municipal Systems Act (MSA) 32 of 2000. The Mayor must then approve the SDBIP no later than 28 days after the approval of the budget in accordance with section 53 (1) (c) (ii) of the MFMA.

The Municipal Manager is responsible for the preparation of the SDBIP which must be legally submitted to the Mayor for approval once the budget has been approved by Council. The Mayor should approve the final SDBIP and performance agreement within 14 days of the approval of the budget before 1 July.

## LEGISLATION:

- The SDBIP is defined in terms of section 1 of the MFMA 56 and the format of the SDBIP is prescribed by the MFMA circular 13
- Section 41 (1) of the MSA, prescribed that a process must be established to report regularly to Council
- In terms of section 46 91)9a)(iii) of the MSA, the municipality must reflect annually in the annual performance report on the measures taken to improve performance on those targets not achieved





## CORE VALUES

Integrity

Honesty

Transparency

Accessibility

Accountability

### Vision

“to progress and grow from being one of the best municipalities, to be the best municipality”

### Mission

“By providing cost effective quality services to the Citizens, exercise good leadership, ensuring sound governance and financial management”

## Municipal strategic outcomes

- 1 Housing: Effective approach to human settlement and improved living conditions of all households
- 2 Basic Service Delivery: Maintain the infrastructure to provide basic services to all citizens
- 3 Local Economic Development: Create an enabling environment for economic growth and decent employment
- 4 An Efficient, effective, responsive and accountable administration
- 5 Sound financial management: adherence to all laws and regulations applicable to Local Government
- 6 Effective stakeholder engagements: to promote civic education



Toplayer Service Delivery Budget Implementation Plan for 2018/19

Ref	Directorate [R]	Function [R]	National KPA [R]	Pre-determined Objectives [R]	NDP Objective [R]	IDP Objective [R]	KPI Name [R]	Unit of Measurement	Ward	Area [R]	Baseline	POE	Target Type	Annual Target	Q1	Q2	Q3	Q4
1	Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Conduct two (2) formal evaluations of directors in terms of their signed agreements	Number of formal evaluations conducted	All	Municipal Manager	2	Evaluation report and signed scoring sheets	Number	2	1	0	1	0
2	Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Basic Service Delivery	To provide and maintain the structural civil infrastructure of the Municipality	Economy and Development	SO4: A responsive and accountable administration	The percentage of the municipal capital budget spent on projects as at 30 June 2019 ((Actual amount spent on capital projects excluding orders/Total amount budgeted for capital projects)x100)	% of capital budget spent	All	Municipal Manager	90%	Monthly section 71 reports submitted and annual financial statements	Percentage	95	0	40	60	95
3	Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To strive towards a clean, corrupt free and well-managed administration.	Developing a capable and Development State	SO4: A responsive and accountable administration	Develop an Audit Action Plan by 31 January 2019 from the final management report issued by the AG and submit to MM and Audit Committee for approval	Approved Audit Action Plan	All	Municipal Manager	1	Approved Audit Action Plan by MM and AC, minutes of the meeting of AC	Number	1	0	0	1	0
4	Municipal Manager	Finance and Administration [Core function] - Risk Management	Good Governance and Public Participation	To strive towards a clean, corrupt free and well-managed administration.	Developing a capable and Development State	SO4: A responsive and accountable administration	Develop a Risk Based Audit Plan and submit to the MM and Audit Committee by 30 June 2019	Risk Based Audit Plan developed and submitted to MM and Audit Committee	All	Municipal Manager	1	Submission of the Risk Based Audit Plan to MM and Minutes of Audit Committee meeting during which risk based audit plan was discussed	Number	1	0	0	0	1
5	Strategic & Social Development	Planning and Development [Core function] - Economic Development/Planning	Local Economic Development	To promote economic development in the municipal area	Economy and Development	SO3: Promote an enabling environment for economic growth and decent employment	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2019	Number of job opportunities created through EPWP	All	Director: Strategy & Social Development	400	Signed appointment contracts	Number	400	50	150	100	100
6	Strategic & Social Development	Finance and Administration [Core function] - Information Technology	Municipal Transformation and Institutional Development	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for general ICT needs by June 2019 ((Actual expenditure / by approved budget allocation) x 100)	% of budget spent	All	Director: Strategy & Social Development	90%	Monthly section 71 reports submitted and annual financial statements	Percentage	100	10	20	50	100
7	Strategic & Social Development	Finance and Administration [Core function] - Information Technology	Municipal Transformation and Institutional Development	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the upgrade of ICT infrastructure by June 2019 ((Actual expenditure / by approved budget allocation) x 100)	% of budget spent	All	Director: Strategy & Social Development	90%	Monthly section 71 reports submitted and annual financial statements	Percentage	100	10	20	50	100
8	Strategic & Social Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LED)	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Submit the final reviewed IDP to Council by 31 May 2019	Final IDP submitted to Council	All	Director: Strategy & Social Development	1	Minutes of council meeting during which reviewed IDP was discussed	Number	1	0	0	0	1
9	Strategic & Social Development	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Submit the Mid-Year Performance Report in terms of Sect 72 of the MFMA to Council by 31 January 2019	Number of reports submitted to Council	All	Director: Strategy & Social Development	1	Report and minutes of Council meetings during which the report was discussed	Number	1	0	0	1	0
10	Strategic & Social Development	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Submit the draft Annual Report to Council by 31 January 2019	Number of reports submitted to Council	All	Director: Strategy & Social Development	1	Draft Annual Report document and Minutes of council meeting during which report was discussed	Number	1	0	0	1	0
11	Strategic & Social Development	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Submit the Oversight Report on the Annual Report to Council by 31 March 2019	Number of reports submitted to Council	All	Director: Strategy & Social Development	1	Oversight Report document and Minutes of council meeting during which report was discussed	Number	1	0	0	1	0
12	Strategic & Social Development	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	Good Governance and Public Participation	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Submit the Top Layer SDBIP to the Mayor for approval within 14 days after the annual budget has been approved	Number of Approved Top Layer SDBIP's submitted to the Mayor within 14 days after the annual budget has been approved	All	Director: Strategy & Social Development	1	Acknowledgement of receipt from the Mayor and approved Top layer SDBIP	Number	1	0	0	0	1
13	Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Percentage of municipality's personnel budget actually spent on implementing its workplace skills plan measured as at 30 June 2019 ((Total Actual Training Expenditure/ Total personnel Budget)x100)	% of municipality's personnel budget actually spent on implementing its workplace skills plan	All	Director: Corporate Services	1%	PROMUN financial system Annual Budget Variance report(Refer to Promun skills levy vote number)	Percentage	1	0	0	0	1
14	Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	Good Governance and Public Participation	To facilitate and strengthen public participation towards deepen democracy	Developing a capable and Development State	SO4: A responsive and accountable administration	Arranged and attend the monthly meetings of ward committees	Number of monthly ward committee meetings held	All	Director: Corporate Services	120	Minutes of Ward Committee meetings	Number	120	36	24	24	36
15	Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	Good Governance and Public Participation	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the upgrade and alteration of the municipal offices by 30 June 2019 ((Actual expenditure / Approved budget allocation)x100)	% of budget spent	All	Director: Corporate Services	100%	Report from the Promun financial system	Percentage	100	10	20	50	100
16	Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	Good Governance and Public Participation	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the purchase of office equipment by 30 June 2019 ((Actual expenditure / Approved budget allocation)x100)	% of budget spent	All	Director: Corporate Services	100%	Report from the Promun financial system	Percentage	100	10	20	50	100
17	Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	Good Governance and Public Participation	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the alterations/upgrade of Ashton traffic offices by 30 June 2019 ((Actual expenditure / Approved budget allocation)x100)	% of budget spent	9	Director: Corporate Services	100%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
18	Corporate Services	Finance and Administration [Core function] - Human Resources	Municipal Transformation and Institutional Development	To align and review the performance of the municipality in achieving the strategic objectives of council	Developing a capable and Development State	SO4: A responsive and accountable administration	Number of people from the EE target groups employed in the 3 highest levels of management in compliance with the approved EE plan	Number of people from the EE target groups employed in the highest 3 levels of management	All	Director: Corporate Services	1	Appointment letter and approval dates for the filling of the vacancy	Number	1	0	0	0	1
19	Corporate Services	Planning and Development [Core function] - Town Planning, Building Regulations and Enforcement, and City Engineer	Good Governance and Public Participation	To create and maintain a functional organisation that enables optimal performance by developing and retaining a skilled representative workforce	Developing a capable and Development State	SO4: A responsive and accountable administration	Report monthly to the Municipal Manager on all property contracts	Number of reports submitted to the Municipal Manager	All	Director: Corporate Services	12	Proof of submission to the MM	Number	12	3	3	3	3
20	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO4: A responsive and accountable administration	Limit unaccounted electricity to less than 7.5% as at 30 June 2019 ((Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated) X 100) (rolling twelve month average)	% unaccounted electricity captured in the report	All	Director: Engineering Services	7.5%	Electricity losses report generated from an Excel database maintained for the calculation of the electricity losses	Percentage	7.5	7.5	7.5	7.5	7.5



Toplayer Service Delivery Budget Implementation Plan for 2018/19

Ref	Directorate [R]	Function [R]	National KPA [R]	Pre-determined Objectives [R]	NDP Objective [R]	IDP Objective [R]	KPI Name [R]	Unit of Measurement	Ward	Area [R]	Baseline	POE	Target Type	Annual Target	Q1	Q2	Q3	Q4
21	Engineering Services	Waste Management [Core function] - Recycling	Basic Service Delivery	To provide and maintain a waste management service	Economy and Development	SO4: A responsive and accountable administration	Recycle 1200 tons of domestic waste by 30 June 2019	Number of tons of domestic waste recycled	All	Director: Engineering Services	960	Weighbridge Report	Number	1200	300	300	300	300
22	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the replacement and repair on the electricity network by June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
23	Engineering Services	Water Management [Core function] - Water Treatment	Basic Service Delivery	To provide and maintain the distribution of water in municipal area	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	95% of water samples comply with SANS241 micro biological indicators ((Number of water samples that comply with SANS241 indicators/Number of water samples tested)x100)	% of water samples compliant	All	Director: Engineering Services	95%	Monthly Lab results from AL Abbot	Percentage	95	95	95	95	95
24	Engineering Services	Electricity [Core function] - Street Lighting and Signal Systems	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the replacement and repair of street lights by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
25	Engineering Services	Water Management [Core function] - Water Treatment	Basic Service Delivery	To provide and maintain the distribution of water in municipal area	Economy and Development	SO4: A responsive and accountable administration	Limit unaccounted water to less than 15% as at 30 June 2019 ((Number of Kiloliters Water Purchased or Purified - Number of Kiloliters Water Sold (Incl free basic water) / Number of Kiloliters Water Purchased or Purified _ 100)	% unaccounted water captured in the report	All	Director: Engineering Services	12%	Water Losses Excel database maintained by the Manager: Civil Engineering Services	Percentage	15	15	15	15	15
26	Engineering Services	Water Management [Core function] - Water Distribution	Basic Service Delivery	To provide and maintain the distribution of water in municipal area	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the purchase of water testing equipment by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
27	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for new connections by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
28	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the electrification of Kanana by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
29	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the electrification of McGregor by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
30	Engineering Services	Planning and Development [Core function] - Town Planning, Building Regulations and Enforcement, and City Engineer	Good Governance and Public Participation	To promote economic development in the municipal area	Economy and Development	SO4: A responsive and accountable administration	Complete the review of the SDF and submit to Council for approval by 31 March 2019	Number of reviewed SDF's submitted to council	All	Director: Engineering Services	Approved SDF	Approved SDF and Agenda of the Council meeting during which SDF was discussed	Number	1	0	0	1	0
31	Engineering Services	Waste Water Management [Core function] - Sewerage	Basic Service Delivery	To provide and maintain sewerage services in the municipal area	Economy and Development	SO5: Adherence to all laws and regulations applicable to LG	80% of effluent samples comply with permit values ((Number of effluent samples that comply with permit values/Number of effluent samples tested)x100)	% of effluent samples compliant	All	Director: Engineering Services	75%	Lab results from AL Abbot	Percentage	80	80	80	80	80
32	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to replace safety and test equipment by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
33	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the replacement of pre-paid meters by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
34	Engineering Services	Road Transport [Core function] - Roads	Basic Service Delivery	To provide and maintain municipal roads and sidewalks	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade/rehabilitation of roads in the Robertson area by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	2;3;6	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
35	Engineering Services	Road Transport [Core function] - Roads	Basic Service Delivery	To provide and maintain municipal roads and sidewalks	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade/rehabilitation of roads in the Central Business District of Robertson by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	1;2	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
36	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to replace the 11Kv switchgear of Ashton Main Substation by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	All	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
37	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade of the 11Kv Line in Stockwill by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	11	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
38	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the installation of the 11Kv switchgear in Brinks Substation by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
39	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Purchase and Replace 11Kv Oil Insulated Switchgears by 30 June 2019	Number of Oil Insulated Switchgears purchased	All	Director: Engineering Services	New capital project for 2018/19	Invoice from service provider	Number	7	0	0	0	7



Toplayer Service Delivery Budget Implementation Plan for 2018/19

Ref	Directorate [R]	Function [R]	National KPA [R]	Pre-determined Objectives [R]	NDP Objective [R]	IDP Objective [R]	KPI Name [R]	Unit of Measurement	Ward	Area [R]	Baseline	POE	Target Type	Annual Target	Q1	Q2	Q3	Q4
40	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade of the 11kv Line to Poortjieskloof by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	12	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
41	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to upgrade the McGregor/Boesmansrivier 11kv Line by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5; 8	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
42	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to replace the 66kv Switchgear (Goudmyn and Le Chasseur Substations) by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
43	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to upgrade Bonnievale Main Substation by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	4;8	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
44	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to re-route the McGregor 11kv Line at McGregor Sport fields by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
45	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to upgrade the 11kv Cable Feeder from White Street Substation to Van Zyl Street Hospital Substation by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
46	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade of the Goedemoed 11kv Line by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	6	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
47	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted to replace the 66kv Transformers at Robertson Main Substation by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	1	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
48	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade of the 11kv Line at Buitekantstraat in McGregor by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the project)x100)	% of budget spent	5	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
49	Engineering Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SOS: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the INEP GRANT electrification projects by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
50	Engineering Services	Planning and Development [Core function] - Project Management Unit	Basic Service Delivery	To provide and maintain the structural civil infrastructure of the Municipality	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for installation of Bulk Services by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	2; 4; 8	Director: Engineering Services	Roll-over project from 2017/18	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
51	Engineering Services	Waste Management [Core function] - Recycling	Basic Service Delivery	To provide and maintain a waste management service	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the upgrade of the public drop off (McGregor) by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	5	Director: Engineering Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
52	Engineering Services	Finance and Administration [Core function] - Fleet Management	Basic Service Delivery	To provide and maintain the mechanical assets of the Municipality	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Purchase a Double Axle High Lifter Compactor-Refuse Removal Truck by 30 June 2019	Number of Refuse Removal Trucks purchased	All	Director: Engineering Services	New capital project for 2018/19	Delivery note	Number	1	0	0	0	1
53	Engineering Services	Water Management [Core function] - Water Distribution	Basic Service Delivery	To provide and maintain the distribution of water in municipal area	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Install two monitoring boreholes at the Ashton landfill site by 30 June 2019	Number of monitoring boreholes installed	10	Director: Engineering Services	New capital project for 2018/19	Completion certificate	Number	2	0	0	0	2
54	Engineering Services	Finance and Administration [Core function] - Fleet Management	Basic Service Delivery	To provide and maintain the mechanical assets of the Municipality	Economy and Development	SOS: Adherence to all laws and regulations applicable to LG	Purchase a new digger loader by 30 June 2019	Number of digger loaders purchased	All	Director: Engineering Services	New capital project for 2018/19	Delivery note	Number	1	0	0	0	1
55	Engineering Services	Finance and Administration [Core function] - Fleet Management	Basic Service Delivery	To provide and maintain the mechanical assets of the Municipality	Economy and Development	SOS: Adherence to all laws and regulations applicable to LG	Purchase a vehicle to replace the Town Planning vehicle by 30 June 2019	Number of vehicles purchased	All	Director: Engineering Services	New capital project for 2018/19	Delivery note	Number	1	0	0	0	1
56	Engineering Services	Waste Management [Core function] - Solid Waste Removal	Basic Service Delivery	To provide and maintain a waste management service	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the purchase of Wheelie Bins by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Engineering Services	90%	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
57	Engineering Services	Sport and Recreation [Core function] - Sports Grounds and Stadiums	Basic Service Delivery	To provide and Maintain Recreational, Sporting and community Facilities	Economy and Development	SO2: Provide and maintain Infrastructure to provide basic services to all citizens	Complete the upgrade of the Nqubela Sportsfield by 30 June 2019	Project completed	2	Director: Engineering Services	Roll-over project from 2017/18	Completion certificate	Number	1	0	0	0	1
58	Financial Services	Water Management [Core function] - Water Distribution	Basic Service Delivery	To provide and maintain the distribution of water in municipal area	Economy and Development	SOS: Adherence to all laws and regulations applicable to LG	Number of formal residential properties that receive piped water that is connected to the municipal water infrastructure network and which are billed for water or have pre paid meters as at 30 June 2019	Number of residential properties which are billed for water or have pre paid meters	All	Director: Finance	15000	MUN837 report from the Promun financial system	Number	15000	15000	15000	15000	15000



Toplayer Service Delivery Budget Implementation Plan for 2018/19

Ref	Directorate [R]	Function [R]	National KPA [R]	Pre-determined Objectives [R]	NDP Objective [R]	IDP Objective [R]	KPI Name [R]	Unit of Measurement	Ward	Area [R]	Baseline	POE	Target Type	Annual Target	Q1	Q2	Q3	Q4
59	Financial Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide and maintain the continuous supply of basic electricity	Economy and Development	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties connected to the municipal electrical infrastructure network and which are billed for electricity or have pre paid meters as (Excluding Eskom areas) at 30 June 2019	Number of residential properties which are billed for electricity or have pre paid meters (Excluding Eskom areas)	All	Director: Finance	19000	MUN837 report from the Promun financial system	Number	19000	19000	19000	19000	19000
60	Financial Services	Waste Water Management [Core function] - Sewerage	Basic Service Delivery	To provide and maintain sewerage services in the municipal area	Economy and Development	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties connected to the municipal waste water sanitation/sewerage network for sewerage service, irrespective of the number of water closets (toilets) and which are billed for sanitation/sewerage as at 30 June 2019	Number of residential properties which are billed for sanitation/sewerage	All	Director: Finance	15000	MUN837 report from the Promun financial system	Number	15000	15000	15000	15000	15000
61	Financial Services	Waste Management [Core function] - Solid Waste Removal	Basic Service Delivery	To provide and maintain a waste management service	Economy and Development	SO5: Adherence to all laws and regulations applicable to LG	Number of formal residential properties for which refuse is removed once per week and which are billed for refuse removal as at 30 June 2019	Number of residential properties which are billed for refuse removal	All	Director: Finance	15000	MUN837 report from the Promun financial system	Number	15000	15000	15000	15000	15000
62	Financial Services	Water Management [Core function] - Water Distribution	Basic Service Delivery	To provide free basic services to qualifying indigent households in municipal area	Social Protection	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic water to indigent households as at 30 June 2019	Number of indigent households receiving free basic water	All	Director: Finance	7000	Mun837 report from the Promun financial system	Number	5000	5000	5000	5000	5000
63	Financial Services	Electricity [Core function] - Electricity	Basic Service Delivery	To provide free basic services to qualifying indigent households in municipal area	Social Protection	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic electricity to indigent households as at 30 June 2019	Number of indigent households receiving free basic electricity	All	Director: Finance	7000	Mun837 report from the Promun financial system	Number	5000	5000	5000	5000	5000
64	Financial Services	Waste Water Management [Core function] - Sewerage	Basic Service Delivery	To provide free basic services to qualifying indigent households in municipal area	Social Protection	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic sanitation to indigent households as at 30 June 2019	Number of indigent households receiving free basic sanitation services	All	Director: Finance	7000	Mun837 report from the Promun financial system	Number	5000	5000	5000	5000	5000
65	Financial Services	Waste Management [Core function] - Solid Waste Removal	Basic Service Delivery	To provide free basic services to qualifying indigent households in municipal area	Social Protection	SO5: Adherence to all laws and regulations applicable to LG	Provide free basic refuse removal to indigent households as at 30 June 2019	Number of indigent households receiving free basic refuse removal services	All	Director: Finance	7000	Mun837 report from the Promun financial system	Number	5000	5000	5000	5000	5000
66	Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the municipality's ability to meet its service debt obligations as at 30 June 2019 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / (Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	All	Director: Finance	45%	Annual financial statements	Percentage	60	0	0	0	60
67	Financial Services	Finance and Administration [Core function] - Finance	Municipal Financial Viability and Management	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the outstanding service debtors as at 30 June 2019 (Total outstanding service debtors/ revenue received for services)	% of outstanding service debtors	All	Director: Finance	12%	Annual financial statements	Percentage	12	0	0	0	12
68	Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	Municipal Financial Viability and Management	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Financial viability measured in terms of the available cash to cover fixed operating expenditure as at 30 June 2019 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	Number of months it takes to cover fix operating expenditure with available cash	All	Director: Finance	2	Annual financial statements	Number	2.2	2.2	2.2	2.2	2.2
69	Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	Good Governance and Public Participation	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Submit the final annual budget to Council by 31 May 2018	Final budget submitted to Council	All	Director: Finance	1	Minutes of council meeting during which the Budget was submitted for approval	Number	1	0	0	1	0
70	Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	Good Governance and Public Participation	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Submit monthly reports in terms of Section 71 of the MFMA to Council	Number of reports submitted to Council	All	Director: Finance	12	Minutes of council meeting during which report was discussed	Number	12	3	3	3	3
71	Financial Services	Finance and Administration [Core function] - Finance	Municipal Financial Viability and Management	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Achieve a debtor payment percentage of 98% as at 30 June 2019 ((Gross Debtors Opening Balance + Billed Revenue - Gross Debtors Closing Balance - Bad Debts Written Off)/Billed Revenue) x 100	Payment % achieved	All	Director: Finance	98%	Annual financial statements	Percentage	98	70	80	85	98
72	Financial Services	Finance and Administration [Core function] - Finance	Municipal Financial Viability and Management	To broaden and improve the revenue base of the municipality	Developing a capable and Development State	SO5: Adherence to all laws and regulations applicable to LG	Spend 100% of the total amount budgeted for the implementation of an ERP system by 30 June 2019 ((Total actual expenditure for the project/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Finance	New key performance indicator for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
73	Community Services	Community and Social Services [Non-core Function] - Disaster Management	Basic Service Delivery	To provide and maintain Firefighting- and Disaster Management services	Economy and Development	SO4: A responsive and accountable administration	Review the Disaster Management Plan and submit for assessment to the District by 31 May 2019	Plan reviewed and submitted	All	Director: Community Services	Approved Disaster Management Plan	Submission to the District and Agenda of the Council meeting during which report was discussed	Number	1	0	0	0	1
74	Community Services	Housing [Core function] - Housing	Basic Service Delivery	To manage and provide access to affordable and low cost housing opportunities to all qualifying citizens within the municipal area	Economy and Development	SO1: Facilitate integrated human settlements and improved living conditions of all households	Submit 200 completed signed offer to purchase contracts to the attorneys for registration of title deeds by 30 June 2019	Number of completed signed offer to purchase contracts submitted	All	Director: Community Services	200	Copies of the signed purchase contracts	Number	200	50	50	50	50
75	Community Services	Housing [Core function] - Housing	Basic Service Delivery	To manage and provide access to affordable and low cost housing opportunities to all qualifying citizens within the municipal area	Economy and Development	SO1: Facilitate integrated human settlements and improved living conditions of all households	Submit 30 completed signed offer to purchase contracts for pre 1994 rental housing stock to the attorneys for registration of title deeds by 30 June 2019	Number of completed signed offer to purchase contracts submitted	All	Director: Community Services	30	Copies of the signed purchase contracts	Number	30	0	15	0	15
76	Community Services	Housing [Core function] - Informal Settlements	Basic Service Delivery	To manage and provide access to affordable and low cost housing opportunities to all qualifying citizens within the municipal area	Economy and Development	SO1: Facilitate integrated human settlements and improved living conditions of all households	Hold quarterly meetings with each informal settlement committee (7 informal settlement committees) during the 2018/19 financial year	Number of quarterly meetings held	All	Director: Community Services	24	Attendance register and minutes of the meetings	Number	28	7	7	7	7
77	Community Services	Finance and Administration [Core function] - Fleet Management	Basic Service Delivery	To provide and maintain the mechanical assets of the Municipality	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the purchase of Horticulture equipment by 30 June 2019 ((Total actual expenditure for the projects/Total amount budgeted for the projects)x100)	% of budget spent	All	Director: Community Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100



Toplayer Service Delivery Budget Implementation Plan for 2018/19

Ref	Directorate [R]	Function [R]	National KPA [R]	Pre-determined Objectives [R]	NDP Objective [R]	IDP Objective [R]	KPI Name [R]	Unit of Measurement	Ward	Area [R]	Baseline	POE	Target Type	Annual Target	Q1	Q2	Q3	Q4
78	Community Services	Finance and Administration [Core function] - Fleet Management	Basic Service Delivery	To provide and maintain the mechanical assets of the Municipality	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Purchase a Digger loader for the Cemeteries Division by 30 June 2019	Number of Digger loaders purchased	All	Director: Community Services	New capital project for 2018/19	Delivery note	Number	1	0	0	0	1
79	Community Services	Public Safety [Core function] - Fencing and Fences	Basic Service Delivery	To provide and Maintain Recreational Sporting and community Facilities	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the fencing of community halls by 30 June 2019 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	All	Director: Community Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100
80	Community Services	Road Transport [Core function] - Roads	Basic Service Delivery	To provide and maintain municipal roads and sidewalks	Economy and Development	SO2: Provide and maintain infrastructure to provide basic services to all citizens	Spend 100% of the total amount budgeted for the paving in front of the pavilion at King Edward Sport Stadium in Montagu by 30 June 2019 {(Total actual expenditure for the projects/Total amount budgeted for the projects)x100}	% of budget spent	7	Director: Community Services	New capital project for 2018/19	Monthly CAPEX report received from the Finance Department	Percentage	100	10	20	50	100



Capital Projects for the 2018/19 Financial year

Sub-Directorate (S)		Function (F)		Vote Number		Project Name (P)		Word (W)		2017/2018																Total		2017/2018				2018/2019				2019/2020																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							
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Monthly Cashflow

	1	1	1	2	2	2	3	3	3			
Function [R]	July			August			September			TOTAL		
List	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Executive and council	R 1 606 150.00	R 3 231 890.00	R -	R 14 480.00	R 3 231 890.00	R -	R 14 480.00	R 3 231 890.00	R -	R 4 948 700.00	R 38 781 740.00	R -
Finance and administration	R 67 825 410.00	R 6 780 400.00	R 314 800.00	R 2 512 630.00	R 6 780 400.00	R 236 100.00	R 2 526 260.00	R 6 780 400.00	R 629 600.00	R 121 140 800.00	R 81 360 210.00	R 7 870 000.00
Internal audit	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 2 678 090.00	R -
Community and social services	R 956 860.00	1899550	76760	956860	1899550	57570	956860	1899550	153520	R 11 482 200.00	R 22 793 710.00	R 1 919 000.00
Sport and recreation	R 151 780.00	R 1 874 410.00	R 303 660.00	R 151 780.00	R 1 874 410.00	R 227 740.00	R 151 780.00	R 1 874 410.00	R 607 320.00	R 1 821 400.00	R 22 492 480.00	R 7 591 460.00
Public safety	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 112 390.00	R 5 727 150.00	R -
Housing	R 886 540.00	R 1 195 620.00	R 420 000.00	R 886 540.00	R 1 195 620.00	R 315 000.00	R 886 540.00	R 1 195 620.00	R 840 000.00	R 10 638 390.00	R 14 347 480.00	R 10 500 000.00
Planning and development	R 985 250.00	R 2 245 790.00	R 44 600.00	R 985 250.00	R 2 245 790.00	R 33 450.00	R 985 250.00	R 2 245 790.00	R 89 200.00	R 11 822 900.00	R 26 949 540.00	R 1 115 000.00
Road transport	R 2 736 410.00	R 3 790 990.00	R 645 260.00	R 2 736 410.00	R 3 790 990.00	R 483 950.00	R 2 736 410.00	R 3 790 990.00	R 1 290 530.00	R 32 836 870.00	R 45 491 000.00	R 16 131 580.00
Energy sources	R 20 511 380.00	R 27 276 480.00	R 1 111 170.00	R 22 757 640.00	R 27 276 480.00	R 833 390.00	R 26 474 580.00	R 27 276 480.00	R 2 222 350.00	R 381 577 310.00	R 327 316 840.00	R 27 779 440.00
Water management	R 2 669 090.00	R 3 026 620.00	R 406 000.00	R 1 369 460.00	R 3 026 620.00	R 304 500.00	R 3 193 940.00	R 3 026 620.00	R 812 000.00	R 49 524 070.00	R 36 319 010.00	R 10 150 000.00
Waste water management	R 6 233 840.00	R 1 952 520.00	R -	R 1 942 230.00	R 1 952 520.00	R -	R 1 942 230.00	R 1 952 520.00	R -	R 36 181 670.00	R 23 429 210.00	R -
Waste management	R 5 027 740.00	R 2 694 720.00	R 202 200.00	R 1 770 920.00	R 2 694 720.00	R 151 650.00	R 1 770 920.00	R 2 694 720.00	R 404 400.00	R 31 021 470.00	R 32 336 410.00	R 5 055 000.00
	109599820	56669450	3524450	36093570	56669450	2643350	41648620	56669450	7048920	693108170	680022870	88111480



Monthly Cashflow

	4			5			6			6		
Function [R]	October			November			December			TOTAL		
List	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Executive and council	R 14 480.00	R 3 231 890.00	R -	R 14 480.00	R 3 231 890.00	R -	R 1 606 150.00	R 3 231 890.00	R -	R 4 948 700.00	R 38 781 740.00	R -
Finance and administration	R 2 523 820.00	R 6 780 400.00	R 550 900.00	R 2 526 260.00	R 6 780 400.00	R 472 200.00	R 14 982 660.00	R 6 780 400.00	R 393 500.00	R 121 140 800.00	R 81 360 210.00	R 7 870 000.00
Internal audit	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 2 678 090.00	R -
Community and social services	956860	1899550	134330	956860	1899550	115140	956860	1899550	95950	R 11 482 200.00	R 22 793 710.00	R 1 919 000.00
Sport and recreation	R 151 780.00	R 1 874 410.00	R 531 400.00	R 151 780.00	R 1 874 410.00	R 455 490.00	R 151 780.00	R 1 874 410.00	R 379 570.00	R 1 821 400.00	R 22 492 480.00	R 7 591 460.00
Public safety	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 112 390.00	R 5 727 150.00	R -
Housing	R 886 540.00	R 1 195 620.00	R 735 000.00	R 886 540.00	R 1 195 620.00	R 630 000.00	R 886 540.00	R 1 195 620.00	R 525 000.00	R 10 638 390.00	R 14 347 480.00	R 10 500 000.00
Planning and development	R 985 250.00	R 2 245 790.00	R 78 050.00	R 985 250.00	R 2 245 790.00	R 66 900.00	R 985 250.00	R 2 245 790.00	R 55 750.00	R 11 822 900.00	R 26 949 540.00	R 1 115 000.00
Road transport	R 2 736 410.00	R 3 790 990.00	R 1 129 210.00	R 2 736 410.00	R 3 790 990.00	R 967 890.00	R 2 736 410.00	R 3 790 990.00	R 806 580.00	R 32 836 870.00	R 45 491 000.00	R 16 131 580.00
Energy sources	R 26 474 580.00	R 27 276 480.00	R 1 944 550.00	R 26 474 580.00	R 27 276 480.00	R 1 666 760.00	R 27 945 230.00	R 27 276 480.00	R 1 388 990.00	R 381 577 310.00	R 327 316 840.00	R 27 779 440.00
Water management	R 2 737 820.00	R 3 026 620.00	R 710 500.00	R 3 193 940.00	R 3 026 620.00	R 609 000.00	R 4 949 680.00	R 3 026 620.00	R 507 500.00	R 49 524 070.00	R 36 319 010.00	R 10 150 000.00
Waste water management	R 1 942 230.00	R 1 952 520.00	R -	R 1 942 230.00	R 1 952 520.00	R -	R 6 233 840.00	R 1 952 520.00	R -	R 36 181 670.00	R 23 429 210.00	R -
Waste management	R 1 770 920.00	R 2 694 720.00	R 353 850.00	R 1 770 920.00	R 2 694 720.00	R 303 300.00	R 5 027 740.00	R 2 694 720.00	R 252 750.00	R 31 021 470.00	R 32 336 410.00	R 5 055 000.00
	41190060	56669450	6167790	41648620	56669450	5286680	66471510	56669450	4405590	693108170	680022870	88111480



Monthly Cashflow

	7	7	7	8	8	8	9	9	9			
Function [R]	January			February			March			TOTAL		
List	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Executive and council	R 14 480.00	R 3 231 890.00	R -	R 14 480.00	R 3 231 890.00	R -	R 1 606 150.00	R 3 231 890.00	R -	R 4 948 700.00	R 38 781 740.00	R -
Finance and administration	R 2 515 490.00	R 6 780 400.00	R 393 500.00	R 3 043 760.00	R 7 054 180.00	R 472 200.00	R 15 001 590.00	R 6 506 620.00	R 708 300.00	R 121 140 800.00	R 81 360 210.00	R 7 870 000.00
Internal audit	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 2 678 090.00	R -
Community and social services	956860	1899550	95950	956860	1899550	115140	956860	1899550	172710	R 11 482 200.00	R 22 793 710.00	R 1 919 000.00
Sport and recreation	R 151 780.00	R 1 874 410.00	R 379 570.00	R 151 780.00	R 1 874 410.00	R 455 490.00	R 151 780.00	R 1 874 410.00	R 683 230.00	R 1 821 400.00	R 22 492 480.00	R 7 591 460.00
Public safety	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 112 390.00	R 5 727 150.00	R -
Housing	R 886 540.00	R 1 195 620.00	R 525 000.00	R 886 540.00	R 1 195 620.00	R 630 000.00	R 886 540.00	R 1 195 620.00	R 945 000.00	R 10 638 390.00	R 14 347 480.00	R 10 500 000.00
Planning and development	R 985 250.00	R 2 245 790.00	R 55 750.00	R 985 250.00	R 2 245 790.00	R 66 900.00	R 985 250.00	R 2 245 790.00	R 100 350.00	R 11 822 900.00	R 26 949 540.00	R 1 115 000.00
Road transport	R 2 736 410.00	R 3 790 990.00	R 806 580.00	R 2 736 410.00	R 3 790 990.00	R 967 890.00	R 2 736 410.00	R 3 790 990.00	R 1 451 840.00	R 32 836 870.00	R 45 491 000.00	R 16 131 580.00
Energy sources	R 30 191 460.00	R 27 276 480.00	R 1 388 990.00	R 33 908 410.00	R 27 276 480.00	R 1 666 760.00	R 39 095 970.00	R 27 276 480.00	R 2 500 160.00	R 381 577 310.00	R 327 316 840.00	R 27 779 440.00
Water management	R 457 220.00	R 3 026 620.00	R 507 500.00	R 5 018 400.00	R 3 026 620.00	R 609 000.00	R 6 318 030.00	R 3 026 620.00	R 913 500.00	R 49 524 070.00	R 36 319 010.00	R 10 150 000.00
Waste water management	R 1 942 230.00	R 1 952 520.00	R -	R 1 942 230.00	R 1 952 520.00	R -	R 6 233 840.00	R 1 952 520.00	R -	R 36 181 670.00	R 23 429 210.00	R -
Waste management	R 1 770 920.00	R 2 694 720.00	R 252 750.00	R 1 770 920.00	R 2 694 720.00	R 303 300.00	R 5 027 740.00	R 2 694 720.00	R 454 950.00	R 31 021 470.00	R 32 336 410.00	R 5 055 000.00
	42618010	56669450	4405590	51424410	56943230	5286680	79009530	56395670	7930040	693108170	680022870	88111480



Monthly Cashflow

	10	10	10	11	11	11	12	12	12			
Function [R]	April			May			June			TOTAL		
List	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.	Revenue	Operational Exp.	Capital Exp.
Executive and council	R 14 480.00	R 3 231 890.00	R -	R 14 480.00	R 3 231 890.00	R -	R 14 410.00	R 3 230 950.00	R -	R 4 948 700.00	R 38 781 740.00	R -
Finance and administration	R 2 549 060.00	R 6 780 400.00	R 629 600.00	R 2 540 310.00	R 6 780 400.00	R 787 000.00	R 2 593 550.00	R 6 775 810.00	R 2 282 300.00	R 121 140 800.00	R 81 360 210.00	R 7 870 000.00
Internal audit	R -	R 223 180.00	R -	R -	R 223 180.00	R -	R -	R 223 110.00	R -	R -	R 2 678 090.00	R -
Community and social services	956860	1899550	153520	956860	1899550	191900	956740	1898660	556510	R 11 482 200.00	R 22 793 710.00	R 1 919 000.00
Sport and recreation	R 151 780.00	R 1 874 410.00	R 607 320.00	R 151 780.00	R 1 874 410.00	R 759 150.00	R 151 820.00	R 1 873 970.00	R 2 201 520.00	R 1 821 400.00	R 22 492 480.00	R 7 591 460.00
Public safety	R 9 370.00	R 477 280.00	R -	R 9 370.00	R 477 280.00	R -	R 9 320.00	R 477 070.00	R -	R 112 390.00	R 5 727 150.00	R -
Housing	R 886 540.00	R 1 195 620.00	R 840 000.00	R 886 540.00	R 1 195 620.00	R 1 050 000.00	R 886 450.00	R 1 195 660.00	R 3 045 000.00	R 10 638 390.00	R 14 347 480.00	R 10 500 000.00
Planning and development	R 985 250.00	R 2 245 790.00	R 89 200.00	R 985 250.00	R 2 245 790.00	R 111 500.00	R 985 150.00	R 2 245 850.00	R 323 350.00	R 11 822 900.00	R 26 949 540.00	R 1 115 000.00
Road transport	R 2 736 410.00	R 3 790 990.00	R 1 290 530.00	R 2 736 410.00	R 3 790 990.00	R 1 613 160.00	R 2 736 360.00	R 3 790 110.00	R 4 678 160.00	R 32 836 870.00	R 45 491 000.00	R 16 131 580.00
Energy sources	R 41 342 200.00	R 27 276 480.00	R 2 222 350.00	R 37 625 320.00	R 27 276 480.00	R 2 777 940.00	R 48 775 960.00	R 27 275 560.00	R 8 056 030.00	R 381 577 310.00	R 327 316 840.00	R 27 779 440.00
Water management	R 4 562 310.00	R 3 026 620.00	R 812 000.00	R 3 650 050.00	R 3 026 620.00	R 1 015 000.00	R 11 404 130.00	R 3 026 190.00	R 2 943 500.00	R 49 524 070.00	R 36 319 010.00	R 10 150 000.00
Waste water management	R 1 942 230.00	R 1 952 520.00	R -	R 1 942 230.00	R 1 952 520.00	R -	R 1 942 310.00	R 1 951 490.00	R -	R 36 181 670.00	R 23 429 210.00	R -
Waste management	R 1 770 920.00	R 2 694 720.00	R 404 400.00	R 1 770 920.00	R 2 694 720.00	R 505 500.00	R 1 770 890.00	R 2 694 490.00	R 1 465 950.00	R 31 021 470.00	R 32 336 410.00	R 5 055 000.00
	57907410	56669450	7048920	53269520	56669450	8811150	72227090	56658920	25552320	693108170	680022870	88111480



**Revenue by Source for the 2018/19 financial year**

Line Item (200 chars)	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
200 characters	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	Number	
Property rates	R52 862 690.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R52 862 690.00
Service charges - electricity revenue	R18 582 690.00	R22 299 230.00	R26 015 800.00	R26 015 800.00	R26 015 800.00	R26 015 800.00	R29 732 320.00	R33 448 900.00	R37 165 440.00	R40 881 960.00	R37 165 440.00	R48 314 990.00	R371 654 170.00
Service charges - water revenue	R1 368 360.00	R1 368 360.00	R3 192 840.00	R2 736 720.00	R3 192 840.00	R3 648 950.00	R456 120.00	R5 017 300.00	R5 017 300.00	R4 561 210.00	R3 648 950.00	R11 403 000.00	R45 611 950.00
Service charges - sanitation revenue	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 230.00	R1 942 300.00	R23 306 830.00
Service charges - refuse revenue	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 130.00	R1 684 170.00	R20 209 600.00
Service charges - other	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00
Rental of facilities and equipment	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 680.00	R395 620.00	R4 748 100.00
Interest earned - external investments	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 670.00	R642 740.00	R7 712 110.00
Interest earned - outstanding debtors	R195 210.00	R199 450.00	R213 450.00	R211 010.00	R213 450.00	R215 890.00	R203 040.00	R231 680.00	R235 920.00	R237 710.00	R228 600.00	R282 710.00	R2 668 120.00
Dividends received	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00	R0.00
Fines, penalties and forfeits	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 780.00	R859 700.00	R10 317 280.00
Licences and permits	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 640.00	R110 490.00	R1 327 530.00
Agency services	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 340.00	R473 360.00	R5 680 100.00
Transfers and subsidies	R26 752 910.00	R2 388 570.00	R2 388 570.00	R2 388 570.00	R2 388 570.00	R26 752 910.00	R2 388 570.00	R2 888 570.00	R26 752 910.00	R2 388 570.00	R2 388 570.00	R2 388 710.00	R102 256 000.00
Other revenue	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 670.00	R1 134 540.00	R13 615 910.00
Gains on disposal of PPE	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 230.00	R116 210.00	R1 394 740.00
<b>TOTAL</b>	<b>R 107 121 230</b>	<b>R 33 614 980</b>	<b>R 39 170 030</b>	<b>R 38 711 470</b>	<b>R 39 170 030</b>	<b>R 63 992 920</b>	<b>R 40 139 420</b>	<b>R 48 945 820</b>	<b>R 76 530 940</b>	<b>R 55 428 820</b>	<b>R 50 790 930</b>	<b>R 69 748 540</b>	<b>R 663 365 130</b>